

CRITERIA 2- TEACHING- LEARNING AND EVALUATION

2.5 – EVALUATION PROCESS AND REFORMS

2.5.1 MECHANISM OF INTERNAL / EXTERNAL ASSESSMENT IS TRANSPARENT AND THE GRIEVANCE REDRESSAL SYSTEM IS TIME-BOUND AND EFFICIENT

Sl.No.	File description	Documents
Continuous Internal Assessment - Transparency (Circulated / Displayed to the students)		
1	Academic Calendar	Sample
2	Continuous Internal Assessment Schedule	Sample
3	Continuous Internal Assessment Seating Arrangement	Sample
4	Continuous Internal Assessment Staff duty list	Sample
5.	Continuous Internal Assessment Squad Report	Sample
6	Letter to parents	Sample
7	Anna University Web portal (Students internal marks Entry)	Sample
Continuous Internal Assessment - Grievance Redressal		
8	Continuous Internal Assessment Question paper Review	Sample
9	Continuous Internal Assessment Answer Scheme	Sample
10	Answer Script Front page sample	Sample
11	Examination Grievances Form	Sample
Continuous Internal Assessment - Time bound and Efficient		
12	Continuous Internal Assessment Guidelines	Sample
13	Continuous Internal Assessment Result Analysis	Sample
End Semester Examination Transparency Mechanism (Circulated/Displayed to the students)		
14	Anna University Academic Schedule	Sample
15	Anna University Time Table (Theory)	Sample
16	Anna University Time Table (Practical)	Sample
17	Hall Allocation / Seating Arrangements	Sample
18	Guidelines for awarding Punishment to Malpractice	Sample
End Semester Examination Grievance Redressal System		
19	Examination Registration Preview Form	Sample
20	End Semester Examination Question Paper Feedback Form and Discrepancies Entry in CoE Web Portal	Sample
21	End Semester Examination Provisional Result	Sample
22	Revaluation – Procedure / Revaluation Preview Form	Sample
23	End Semester Examination Revaluation Results	Sample
24	Review of Answer Scripts – Procedure / Review Preview Form	Sample
25	End Semester Examination Review Results	Sample
End Semester Examination Time- Bound and Efficient		
26	End Semester Examination Central Valuation	Sample
27	End Semester Examination Result Analysis	Sample