

Minutes of the 1st Internal Quality Assurance Cell (IQAC) Meeting

29.06.2023

Meeting Name	:	4 th IQAC meeting
Meeting Number	:	IQAC/04/2022-23
Date & Time	:	28-06-2023, 3.00 pm
Venue	:	Board room

The **Fourth Internal Quality Assurance Cell (IQAC) meeting** was conducted on **28th June, 2023 (Wednesday) at 3.00 pm**. The following members were present for the meeting

No	Position	Designation	Name of member
IQAC Members			
1.	Chairperson	Principal	Dr. B.Ganesh Babu
2.	Management Representative	Director - Trichy Campus	Dr. N. Malmurugan
3.	Senior Administrative Officer	Dean Academic and Research	Dr. R. Krishnamoorthy
		DGM – Finance	Mr. B. Karthik kumar
4.	Senior Faculty Member	Professor - Civil	Dr. R. Manoharan
		Professor and Head - Mechanical	Dr. G. Paul Raj
		Professor and Head - Physics	Dr. B. Sethuraman
		Associate Professor – Physics	Dr. K. Sakthipandi
		Assistant. Professor - CSE	Dr. S. Sabeetha Saraswathi
5.	Alumni	Alumni - Batch 2014-18	Mr. B. Joel Sherwin
6.	Student Representative	Final year Student	Mr. A. Abdul Fazil
7.	Employer / Industrialist	AGM-HR/Ashok Leyland	Mr.S.Ravichandran
8.	Employer	Managing Director, M/s. Velmurugan Heavy Engg. Pvt Ltd.,	Dr. M. Karthikeyan
9.	IQAC Coordinator	Professor / Head / EEE	Dr. M.P Flower Queen



The IQAC Coordinator, Dr. M. P. Flower Queen extended a warm welcome to the distinguished gathering for the Fourth IQAC meeting. The following points were discussed

I. Review of the Previous meeting held on 27-03-2023

Agenda Number	Agenda	Discussion	Action Taken
IQAC/03-01/22	Memorandum of Understanding (MoU)	The IQAC Coordinator presented that MoU signed	MoU signed with Audacious Dreams Foundation on 01.05.2023
Resolution - The members insisted that the completion of VAC courses can be presented in the next IQAC meeting.			
IQAC/03-02/22	Placement	The IQAC Coordinator presented that placements with City Union Bank, Meta SOFT and NeeyaMC are planned.	Totally 22 students were placed in the recently held interviews
Resolution - It is resolved that completion of Soft skills can be presented in the next IQAC meeting.			
IQAC/03-03/22	Research	The IQAC Coordinator presented the research activities that	<ul style="list-style-type: none"> • Department of ECE organized SERB Sponsored International Conference on "Emerging Trends in Electric Vehicles and Smart Technologies" on 21.04.2022 & 22.04.2022 • A program on "Research Funding Opportunities" organized on 23rd June, 2023 • Totally 3 papers got published in SCI / Scopus recently
Resolution - It is resolved that MoU signed status for the planned companies can be presented in the next IQAC meeting.			
IQAC/03-04/22	Faculty development programmes (FDP)	The IQAC Coordinator presented the faculty participation in FDPs that almost	• 20 faculty members got certificates for FDPs organized by various institutions
Resolution - It is resolved that faculty participation in more FDPs by Tier 1 Institutions to be encouraged.			



The IQAC Coordinator, Dr. M. P. Flower Queen extended a warm welcome to the distinguished gathering for the Second IQAC meeting. The following points were discussed

I. Review of the Previous meeting held on 27-03-2023

Agenda Number	Agenda	Discussion	Action Taken
IQAC/03-01/22	Memorandum of Understanding (MoU)	The IQAC Coordinator presented that MoU signed	MoU signed with Audacious Dreams Foundation on 01.05.2023
Resolution - The members insisted that the completion of VAC courses can be presented in the next IQAC meeting.			
IQAC/03-02/22	Placement	The IQAC Coordinator presented that placements with City Union Bank, Meta SOFT and NeeyaMC are planned.	Totally 22 students were placed in the recently held interviews
Resolution - It is resolved that completion of Soft skills can be presented in the next IQAC meeting.			
IQAC/03-03/22	Research	The IQAC Coordinator presented the research activities that	<ul style="list-style-type: none"> • Department of ECE organized SERB Sponsored International Conference on "Emerging Trends in Electric Vehicles and Smart Technologies" on 21.04.2022 & 22.04.2022 • A program on "Research Funding Opportunities" organized on 23rd June, 2023 • Totally 3 papers got published in SCI / Scopus recently
Resolution - It is resolved that MoU signed status for the planned companies can be presented in the next IQAC meeting.			
IQAC/03-04/22	Faculty development programmes (FDP)	The IQAC Coordinator presented the faculty participation in FDPs that almost	• 20 faculty members got certificates for FDPs organized by various institutions
Resolution - It is resolved that faculty participation in more FDPs by Tier 1 Institutions to be encouraged.			



Agenda Number	Agenda	Discussion	Action Taken
IQAC/03-05/22	OBE Awareness	The IQAC Coordinator presented about OBE session	A session on OBE was conducted in the faculty orientation program held on 02.06.2023
Resolution – It is resolved that more OBE awareness sessions to be planned.			
IQAC/03-06/22	E-Governance	The IQAC coordinator presented that feedback from student will be obtained through ERP.	Feedback for Even 2022-23 obtained through ERP
Resolution – It is resolved that E-Governance to be implemented and maintained.			
IQAC/03-07/22	Faculty Sanctioned Positions	The IQAC Coordinator presented the sanctioned faculty posts	The sanctioned faculty posts was 97
Resolution - It is resolved that AICTE norms to be followed			

II. Activities planned for the next Academic Year

Agenda Number	Agenda	Discussion	Responsible Person
IQAC/04-01/22	Value Added Courses	Value added courses in recent topics to be planned	Department Heads
Resolution – It is resolved that Value added courses in recent topics to be planned			
IQAC/04-02/22	Memorandum of Understanding (MoU)	More MoUs with core companies to be planned	IIIC Coordinator
Resolution - It is resolved that the plan for MoU can be presented in the next IQAC meeting.			
IQAC/04-03/22	Placement	Placement with more Tier 1 and core companies to be planned	Placement Officer



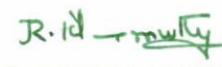
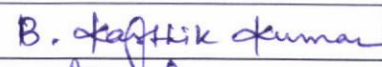




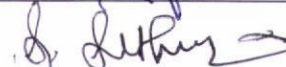


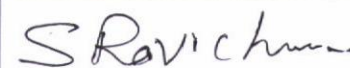

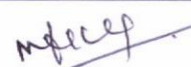
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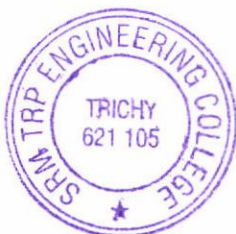
Agenda Number	Agenda	Discussion	Responsible Person
Resolution – It is resolved that the placement in more reputed companies to be planned.			
IQAC/04-04/22	Research	Project proposals to various schemes to be planned and more publications in reputed journals to be planned.	Research Coordinator
Resolution – It is resolved that faculty should publish papers in more reputed journals.			
IQAC/04-05/22	Faculty development programmes (FDP)	Faculty participation in FDPs organized by Tier 1 Institutions to be encouraged more	Faculty members and Heads
Resolution – It is resolved that faculty participation in FDPs, workshops and seminars organized by Tier- 1 institutions to be enhanced.			
IQAC/04-06/22	OBE Awareness	More OBE sessions to be planned	NBA Coordinator
Resolution – It is resolved that more OBE sessions to be planned			
IQAC/04-07/22	Soft skills	More soft skills and Life skills to be planned	Campus Life
Resolution – It is resolved that soft skills and life skills programs for student to be planned.			
IQAC/04-08/22	E-Governance	Implementation of E-Governance to be ensured	IQAC coordinator
Resolution – It is resolved that faculty members to be recruited as per AICTE norms.			
IQAC/04-09/22	Faculty Sanctioned Positions	The Faculty sanctioned post was 97	HR
Resolution – It is resolved that faculty members to be recruited as per AICTE norms.			




PRINCIPAL
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4.	Mr. B. Karthik kumar	DGM - Finance	
5.	Dr. R. Manoharan	Professor - Civil	
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9.	Dr. S. Sabeetha Saraswathi	Assistant. Professor - CSE	
10.	Mr. B. Joel Sherwin	Alumni Batch 2014-18	
11.	Mr. A. Abdul Fazil	Final year Student	
12.	Mr.S.Ravichandran	AGM-HR/Ashok Leyland	
13.	Dr. M. Karthikeyan	Managing Director, M/s. Velmurugan Heavy Engg. Pvt Ltd.	
14.	Dr. M.P Flower Queen	Professor / Head / EEE	




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